

## **e-TENDER DOCUMENT**

**Binding of RRL Hose Pipe with GI wire by Mechanical machine  
over 63 mm Dia Fire hydrant Male-female coupling at**

**RCB, NCR Biotech Science Cluster, 2<sup>nd</sup> Milestone, Faridabad-Gurgaon Expressway,  
Faridabad-121001 (Haryana)**

**Tender No. RCB/04-02/94/NIT-04/2021-22**

# Regional Centre for Biotechnology

An Institution of National Importance created through an act of Parliament  
Department of Biotechnology, Govt. of India. under the auspices of UNESCO  
NCR Biotech Science Cluster, 2<sup>nd</sup> Milestone, Faridabad-Gurugram Expressway, Faridabad

**Tender No.-RCB/04-02/94/NIT-04/2021-22**

**Date: 28.04.2021**

Online tenders are invited on behalf of the Executive Director, RCB under Single Bid System (Financial bid) from established, reputed and experienced agencies for **Binding of RRL hose reel with GI wire by mechanical machine over 63 mm Dia Fire hydrant Male-female coupling at RCB, NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)** as per schedule, specifications and as per the terms and conditions mentioned in this tender document. Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason.

Web site Url :	<a href="https://dbt.euniwizarde.com/">https://dbt.euniwizarde.com/</a> , <a href="https://rcb.res.in">https://rcb.res.in</a>
Address:	Regional Centre for Biotechnology, NCR Biotech Science Cluster, 3 <sup>rd</sup> Milestone, Faridabad-Gurugram Expressway, Faridabad - 121001, Haryana
Contact Details	Executive Engineer, RCB 0129-2848810, 2848800
Name Of Work	<b>Binding of RRL hose reel with GI wire</b> by mechanical machine over 63 mm Dia Fire hydrant Male-female coupling at RCB, NCR Biotech Science Cluster, 3 <sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)
Estimated Cost	0.90 Lacs with GST
Earnest Money	Declaration as per format.
Tender Fee	NIL
Tender Processing fees	As per charges mentioned on e-Tender portal (Minimum Rs. 750/- up to maximum Rs. 7500/- @ 0.1% of the tender value+ applicable GST @18%)
Tender Uploading Date	11.05.2021
Tender Closing Date & Time	25.05.2021 up to 1500 Hrs
Date of Opening of Financial bid	25.05.2021 at 1530 Hrs

## **REGISTRATION PROCESS**

1. Bidders to enroll on the e-Procurement module of the portal <https://dbt.euniwizarde.com> by clicking on the link "Bidder Enrollment". Enrollment on the e-wizard Portal is free of charge.
2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
3. Bidders to register upon enrollment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## **TENDER DOCUMENTS SEARCH**

1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **BID PREPARATION**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
5. **Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.**

6. **Experience Certificates for two or more fire safety maintenance related works in last 05 years.**
7. **Copy of PAN Card / GST Registration.**
8. **Earnest Money Deposit:** Self declaration in prescribed format as per Annexure II.
9. EMD Fee are exempted for MSME / NSIC vendors etc. however Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.
10. **The bidder should must have their registered office/ branch/ service Centre in Delhi-NCR.**
11. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

### **BID SUBMISSION**

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder to select the payment option as Online to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

### **ASSISTANCE TO BIDDERS**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the pro togetherness of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

**SPECIFICATION, TERMS & CONDITIONS:**

1. Tender schedule is for **Binding of RRL hose pipe with GI wire** by mechanical machine over 63 mm Dia Fire hydrant Male-female coupling for different Buildings at RCB Faridabad.
2. Tenderer has advised to visit our site before submit of tender for Binding of 63 mm dia Fire hydrant Male-female coupling along with RRL hose pipe by iron wire and mechanical machine.
3. The rate is to be quoted for Binding of 63 mm dia Fire hydrant Male-female coupling including the cost of spares, conveyance to the exchanges, transportation (if required)
4. Binding of 63 mm dia Fire hydrant Male-female coupling along with RRL hose pipe by iron wire and mechanical machine should have a **GUARANTEE** of one year from the date of work completion.
5. **Performance Guarantee of 3%** of Work Order value must be deposited within 07 days from date of issue of work order in the form of DD/ FDR, in favour of Executive Director, Regional Centre for Biotechnology Payable at Faridabad,
6. **Security Deposit:** The successful tenderer will have to remit an amount equal to 5% of the tendered cost as Security Deposit. RCB, Faridabad also reserves the right to appropriate the SD amount against any outstanding dues (to RCB) against any other earlier contract entered with the RCB by the contractor.
7. 10% ± deviation in quantities would be permitted. Quantities are indicative and likely to increase/decrease. Bidder will have no objection for variation in quantities thereon.
8. Time allowed for the completion of work shall be 30 days from the date of issuing Work Order.
9. Binding of 63 mm dia Fire hydrant Male-female coupling along with RRL hose pipe by iron wire will be executed in **two phases** due to fire safety measure of buildings.
10. **Period of validity of tender:** The tender will remain open for acceptance for 60 days from the date of opening of the tender and the rate quoted shall be firm and valid for a period of one year from the date of acceptance of tender. The validity period can be extended for one more year or till the finalization of new tender whichever earlier at the same rates, terms and conditions.
11. The Executive Director, RCB will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The Executive Director, RCB also reserves the right to award the contract with more than one contractor.
12. Any tender which does not satisfy the terms and conditions set out in the tender notice is liable to be rejected.
13. **Rates:** The tenderer has to quote the rate for Binding of 63 mm dia Fire hydrant Male-female coupling along with RRL hose pipe by iron wire and mechanical machine in the rate schedule of FINANCIAL BID.
14. **Release of Security Deposit:** Security Deposit unless forfeited to the RCB in part or in full will be refunded after expiry of one year warranty period.

- (i): **Termination of Contracts:** In case, after issue of a firm order, the successful tenderer fails to execute the work within scheduled time and as per specified quality and even fails to complete the work within the extended period if any given in writing by RCB, the Executive Engineer, RCB, Faridabad will be within his full rights to terminate the contract and to forfeit the Security Deposit of the successful tenderer to the RCB by giving a notice of 21 days in writing sent by Registered Post to the address given in the tender submitted or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of issue of the notice.
- (ii). Executive Engineer, RCB, Faridabad reserves the right to terminate the contract without assigning any reason by giving a notice of 21 days to the successful tenderer by Regd. Post to the address given in the tender submitted, or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of dispatch of the notice. In such cases, the Security Deposit of the successful tenderer will be refunded soon on getting demand from the tenderer. The RCB will not be liable for payment of any compensation for any loss that the contractor may be put to or alleged to have been put to on account of such termination.

**Financial Bid**

**Tender No.--RCB/04-02/94/NIT-04/2021-22**

**Name of Work:** Binding of 63 mm dia Fire hydrant Male-female coupling along with RRL hose reel by GI wire and mechanical machine at **RCB Premises, NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-12100**

SI No	Description	Qty	Unit	Rate	Amount
1	Binding of 63 mm dia Fire hydrant Male-female coupling over RRL hose pipe by 3.18 mm dia GI wire and 23-24 numbers of coil round by mechanical machine including loading, freight, cartage etc. complete as per instruction of Engineer in charge. The work will be staggered in two lots.	80	Nos		

**GST % Amount**  
**Grand Total**

Name:

Place:

Seal

(Signature of the bidder)

**Annexure II**

**BID SECURITY DECLARATION**

**(on letter head of the firm)**

**To be uploaded on e-Wizard Portal**

I/We hereby undertake that we will abide by the terms and conditions of the bid document. If I/We withdraw or modify our bids during the period of validity, I/We shall be liable to be suspended/debarred from participating in the present bid and in any bid of Government Organization for the period of One Year.

(Signature of Authorized Representative with seal and stamp)